

Exemption Category (Tick One Only)

□ Members of Military Forces

Is granted to any serving member of the military forces of another country to enter, reside and work in the country for the period of an authorized military exercise, training or secondment.

🗆 Non Fiji Citizen Civil Servants

Is granted to a person employed in the service of the Government of the Republic of Fiji or the Government of any country or territory entering the Fiji Islands in the course of his/her duty.

\Box Family Members of an Exempted Person

Is granted to a member of the family of an exempted person (principal applicant) to enter, reside and study in Fiji during the time in which the principal applicant is a resident in Fiji.

□ Exemptions Notice in the Gazette

- I. Is granted to any member of the Peace Corps of the United States of America, Voluntary Services Overseas of the United Kingdom and Voluntary Service Abroad of New Zealand to enter, reside and work in Fiji
- II. Is granted to a person who has been invited by the Government or by any Government Ministry or department for consultation with or advising the Government to enter, reside and work in Fiji during the period of consultation or advising
- III. Is granted to a person temporarily or periodically employed by charitable organisations approved by the Permanent Secretary to work in Fiji

Instructions:	How to apply:
1. This application form must be completed by persons over 18 years of age.	 Complete this form in English using CAPITAL LETTERS. You must provide the address on where you intend to live
2. All documents must be submitted as per Exemption document requirements. The Department reserves all rights to acquire additional documents for further verification as and when required.	while your application is being processed. Failure to give residential address in your application will result in your application being invalid. Postal address will not be accepted as your residential address.
 Where a question in a particular section does not apply to you, please put NONE or N/A where applicable. 	 If your documents are not in English language, you must arrange them to be translated to English by an accredited
4. Providing false information in this application can lead to imprisonment or a fine or both.5. No Fees is required for Exemption Application.	translator or from your respective embassies.4. Completed forms should be submitted to the nearest Fijian Immigration Office, Fiji Consulate Office, Embassies or
 6. Family Members of an Exempted Person category is only applicable to the legally married spouse and children (below 18 years of age) of the principal applicant holding/applying for exemption as a Member of the Military Forces or as a Non 	 lodged Online through the Fijian Immigration website <u>www.immigration.gov,fj</u> 5. Keep a copy of your application and all attachments for your own record.
Fiji Citizen Civil Servant.	

DO	CUMENT REQUIREMENTS - MEMBERS OF MILITARY FORCES
Nev	v/Extension
	Completed Exemption Application Form
	Letter of Endorsement from the Ministry of Foreign Affairs
	Request letter from the Foreign Service Concerned
	Support letter from the relevant local counterpart
	Copy of applicant's passport bio-data page
	Two [2] recent passport size photographs
DO	CUMENT REQUIREMENTS – NON FIJI CITIZEN CIVIL SERVANTS
Nev	v/Extension
	Completed Exemption Application Form
	Approval and Endorsement from the Office of the Prime Minister (if applicable)
	Request letter from the sponsor & local organisation and any relevant MOU
	Invitation and agreement by relevant bodies and overseas counter parts
	Copy of Passport bio data page
	Two (2) recent passport size photographs
	Copy of signed Employment Contract
	Copy of current permit [if already residing in the country]
	Copy of previous Exemption [only applicable for extension application]
DO	CUMENT REQUIREMENTS – FAMILY MEMBERS OF AN EXEMPTED PERSON
Nev	v/Extension
	Completed Exemption Application Form
	Letter of Endorsement from the Ministry of Foreign Affairs & Request letter from the Foreign Service Concerned [if applicable]
	Request letter from the sponsor & local organisation
	Copy of Passport bio data page
	Copies of Birth Certificates for dependent children
	Copy of Marriage Certificate for Spouse
	Copy of principal applicant's passport biodata page [if applying separately]
	Copy of current permit [if already residing in the country]
	Copy of previous Exemption [only applicable for extension application]
DO	CUMENT REQUIREMENTS - EXEMPTIONS NOTICE IN THE GAZETTE
Nev	v/Extension
	Completed Exemption Application Form

DO	CUMENT DECINDEMENTS EVENDTIONS NOTICE IN THE CAZETTE (cont.)			
	CUMENT REQUIREMENTS – EXEMPTIONS NOTICE IN THE GAZETTE (cont.) Request letter from the sponsor & local organization and any relevant MOU			
	Copy of Passport bio data page			
	Two [2] recent passport size photographs			
	Copy of signed Employment Contract			
	Police Report [from country of citizenship or country of current residence. This is only applicable for I & III]			
	Medical Report [must be conducted within 3 months prior to the date of lodgment. This is only applicable for I & III]			
	Copy of previous Exemption [only applicable for extension application]			
PLE	EASE ENSURE DOCUMENTS SUBMITTED ARE IN ENGLISH ONLY			
No	Fees Required Processing Timeline: 21 Working Days			
	e or use a pen, and write in English using CAPITAL LETTERS Fick where applicable			
PA	IRT A APPLICATION INFORMATION			
A1.	One Only □ New □ Extension Are you currently outside Fiji? □Yes □No ► Go to Part B			
	Intended date of arrival			
PA	RT B PERSONAL DETAILS OF THE APPLICANT			
	Preferred title: (<i>Tick Only One box</i>) \square Mr \square Mrs \square Ms Passport Passport \square Miss \square Mstr \square Dr \square Other (specify below) Size Size Photo. Attach Here (Certified (Certified Copy) copy)			
B2.	Surname			
B3.	Given Name(s)			
B4.	Have you been known by any other names? (Including name at birth or previous married names)			

No □ Yes □► Give details on the next page and provide official documentation of the same e.g. copy of marriage certificate / deed poll papers.

i. Surname

ii.	Given Name(s)						
B5.	Date of Birth (dd/m/yyyy)			B6.	Gender	□ Male	□ Female
B7.	Country of birth			B8.	Place of Birth		
B9.	Country of Citizenship			B10	Occupation		
B11	. Marital Status:	□ Married □ Engaged	□ Never ma □ Separate		□ Partner/De fac □ Divorced	to 🗆 Wi	dowed
B12	2. Passport Number			B 13 .	Country of Passport		
B14	. Date of Issue			B 15 .	Date of Expiry		
B16	. Place of issue						
B17	. Do you have other current pa	assport(s)?	No □ Yes □►	Give de	etails below		
i.	Passport Number			ii.	Country of Passport		
B18	3. Did you hold any previous pa	assport(s)?	No□ Yes 🗆►	Give de	etails below		
i.	Old Passport Number			ii.	Date of Issue		
iii.	Date of Expiry			iv.	Place of Issue		
B19	. Current Residential Address						
B 30	. Postal Address						
040	· 1 03tal AUUI 535						

B21. Telephone Numbers

B23. Intended Residential Address in Fiji

PART C DEPENDENT CHILDREN(S) DETAILS

Complete the below table if your children below 18 years of age are included in this Application. Kindly note that the spouse of the applicant must complete his/her own application form for lodgment purposes.

Full Names (Surname First)	Date of Birth	Country of Birth	Gender	Relationship to Applicant

PART D CHARACTER DECLARATION

You must complete the character declaration below in full, stating whether you have any convictions or other character issues of concern. (*This section must only be completed if the applicant is above 18 years of age. Please tick either Yes or No*)

Con	viction Offenses	Yes	No
1.	Are you and/or any of your accompanying family members currently facing charges for any offence,		
	under investigation, or wanted by any law enforcement agency in any country, including Fiji?		
2.	Have you ever:		
a.	been convicted or found guilty of any offence(s) against the law in any country (including any		
	conviction which is now removed from official records, or where no conviction was recorded)?		
b.	been sentenced to serve a period of time in prison or other form of detention?		
c.	been refused entry to, or deported, removed or extradited from any country, including Fiji?		
d.	been involved in any terrorist activities or advocated similar violent activities or been a member of,		
	or adhered to, any terrorist organization?		
e.	been involved in the illicit drug trade?		
f.	been the subject of a domestic or family violence order, or any other order, of a tribunal or court or		
	other similar authority, for the personal protection of another person?		
g.	been named on a sex offender register?		

2.	Have you ever:	Yes	No
h.	been acquitted of any offence on the grounds of unsoundness of mind or insanity?		
i.	been associated with a person, group or organisation that has been/is involved in criminal conduct?		
j.	been directly or indirectly involved in, or associated with, activities which would represent a risk to national security in any other country?		
k.	been charged with, or indicted for: genocide, war crimes, crimes against humanity, torture, slavery, or any other crime that is otherwise of a serious international concern?		
l.	been associated with an organisation engaged in violence or engaged in acts of violence (including war, insurgency, freedom fighting, protest) overseas?		
m.	served in a military force, police force, state sponsored/private militia?		
n.	undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products?		
0.	been involved in people smuggling or people trafficking?		
p.	overstayed a visa in any country, including Fiji?		
3.	Are you in default of any lawfully imposed debt, or are you an undischarged bankrupt?		
	Health		
4.	Are you suffering from any medical conditions or communicable disease which may pose a threat to		
	the health and safety of the Fijian community or impose a burden on the Fijian medical system?		

If you have answered **Yes** to any questions in Part D (Character Declaration) - Give full details below. Please specify clearly on which Question(s) you are providing full details to.

PART E AUTHORISED RECIPIENT OF INFORMATION

You may authorise another person to receive all communications, both written and electronic, about your application with the Department. The Department will communicate with the most recently appointed authorised recipient and you may appoint **only one** authorised recipient for a particular application.

All written communications about this application should be sent to: (*Tick Only One box*)

 \Box Myself \blacktriangleright Go to Part F

 \Box Authorised recipient \blacktriangleright Provide details below

E1. Surname

E2. Given Name(s)

E3. Organisation Name (if applicable)

E4. Business or residential address

E5. Address for correspondence (if same as business or residential address, write 'AS ABOVE')

E6.	Email	
E7.	Telephone	

PART F DECLARATION

(FI is to be completed by the applicant. If the applicant is below 18 years of age, this section must be completed by his/her parent)

- **F1.** Please read the following carefully before signing. Complete this declaration if you are the applicant and are aged 18 years or over.
 - □ I declare that the information I have supplied in this form is complete, true and correct in every detail.
 - □ I understand that a decision on this application will be made on the basis of documents and statements provided.
 - □ I am aware this application may be unsuccessful where I have not demonstrated that the criteria of the grant of the permit have been satisfied. All the required documentation demonstrating this should be provided at the time of lodgment.

Signature: _____

Date: _____

F2. Declaration by person assisting the applicant. (*Person assisting the applicant must provide copy of a valid national photo ID*) Note: this section must be completed and signed by the applicant's immigration adviser, or by any person who has assisted the applicant by providing immigration advice, explaining, translating, or recording information on the form for the applicant. If the applicant does not have an immigration adviser, and no one helped the applicant to fill in this form, this section does not have to be completed.

I certify that the applicant asked me to help them complete this form and any additional forms.

I certify that the applicant agreed that the information provided was correct before signing the declaration.

□ I have assisted the applicant as an interpreter/translator.

□ I have assisted the applicant with recording information on the form.

 \Box I have assisted the applicant in another way. Specify below:

F3.	Name	
F4.	Email	
F5.	Telephone	
	Signature:	Date:

PART G ADDITIONAL INFORMATION

(Use this space for Additional Information)

Please specify clearly on which Part and Question's additional information you are including here.